



## Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Full Meeting of Plaistow and Ifold Parish Council will be held via **remote conference call (Zoom)** on **Wednesday 13th May 2020** at **19:30**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The Zoom conference link will be available on the Parish Council's website. Members of the Press and Public are welcome to attend; please email the Clerk for the password [clerk@plaistowandifold.org.uk](mailto:clerk@plaistowandifold.org.uk) | [www.plaistowandifold.org.uk](http://www.plaistowandifold.org.uk)

Dated 7th May 2020

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

### BUSINESS TO BE TRANSACTED

Join Zoom Meeting

<https://us02web.zoom.us/j/83691496243?pwd=NHVIZi9SQktkWGZ2Q3JweWxiNnlvZz09>

Meeting ID: 836 9149 6243

Number	Item	Lead Member	Time
1.	To receive apologies for absence		1 min
2.	Declaration of interests by Members in matters on the Agenda. To consider and agree any requests for Dispensation.		2 mins
3.	To receive for confirmation Minutes of the Extraordinary Parish Council Meeting held on 24th March 2020.		2 mins
4.	Representations from Members of the Public: To receive and act upon, if considered necessary by the Council, comments made by members of the public <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 13th May 2020.</u>		10 mins
5.	To receive reports from County and District Councillors.		5 mins

6.	<b>To consider recording all meetings &amp; review meeting timetable</b>	Chair	
7.	<b>Neighbourhood Plan</b>	NPSG	
	a. Regulation 16 update including correspondence from PVT and Artemis	Members	
	b. Support of Policy EE4 at Committee		
	c. Website		
8.	<b>Highways</b>	Cllr. Capsey	
	a. Matters to be reported by Members		
	b. Traffic Calming Plaistow Road, Ifold update		
	c. TRO - Rickmans Lane, update		
9.	<b>Telephone Kiosks</b>	Clerk	
	a. The Drive, Ifold		
	b. Plaistow		
10.	<b>Financial Matters</b>	Cllr. Colmer	
	a. To approve Order for Payment & additional OFPs from March	& RFO	
	b. Internal Audit update		
	c. External Audit		
	- Approve Section 1: Annual Governance Statement 2019/20		
	- Approve Section 2: Accounting Statement 2019/20		
	d. FSG Meeting Minutes & recommendations		
	e. Approve 2020/21 budget		
	f. Grant payment update		
	g. Insurance renewal including Asset Register update		
	h. Expenditure protocol		
11.	<b>Winterton Hall legal investigation</b>	Cllr. Taylor	
12.	<b>VE Day update including bench dedication &amp; grant</b>	Clerk & Cllr. Capsey	
13.	<b>Lagoon 3 update</b>	Cllr. Reynolds	
14.	<b>LCAV Scheme Update</b>	LCAV Scheme Administrator	
15.	<b>Newsletter</b>	Chair	
16.	<b>Clerk's Update including Correspondence (not considered as part of an agenda item)</b>		
17.	<b>Items for inclusion on the next agenda &amp; in the future</b>		2 mins
18.	<b>Date of next meeting</b>		1 min